1. Alampalli, Shravani
2. Team D – Phoenix
3. **Client**: Dr. Michael Oudshoorn
4. **Project** - Slack/Hipchat collaboration tool
5. **Role** – Issues Management.
6. **ITERATION PLAN:**

I have been assigned the role of issues management for this project. I am responsible for tracking all the issues in the project and ensures that they are resolved on time. I think 7% of work is completed by having a client meeting and gathering some crucial requirements to get started with the project. Until now project progress is on track and going well. I think gathering information about tools and software’s is an important role in order to choose the correct tool and software. The start makes the project strong. As these is the foundation of the project, it is crucial part, it requires more time for research. I’m involved in gathering information about all the tools and software’s for these week.

**What accomplishments you made last week.**

I met my team and got to know each other. Me and my team members met with the client and got a brief understanding of what our project is. Researched on terms slack, Hipchat and collaboration tools. The course web apps that I completed in first semester will help me in building the web-based chatting app using socket i/o, if we build a web based application. Went through some of the Hipchat tools, by creating Hipchat account and searched some of the live chat rooms, file sharing tools, screen sharing desktop apps. As if we build a desktop app and mobile app across iOS/Android /Windows, the course mobile making will help in this GDP project. I researched on above basic concepts in order to get an idea. I worked for 11 hours in the last week to get an overview of the project.

**Tasks to complete this week:**

1. Some more client meetings and get to know more about the requirements.
2. Team meetings in order to decide a platform based on requirements.
3. Deciding the tools and software’s which are flexible for us.
4. Make sure to push the documentation to Github repository.

**Any unresolved issues or blockers that keep you from making progress.**

No unresolved issues or blockers that effect my progress in these week.

1. **What is the riskiest component under development?**

Deciding a platform and a specific tool, software for the project are riskiest component as it is the foundation of the project.

1. **What active efforts are most critical for client acceptance or GDP completion?**

Understanding the requirements of client and working on it to produce a required collaboration tool is very critical which is a final product.